

# NEWINGTON PARISH COUNCIL

## Minutes of meeting held at Newington Village Hall, Monday September 5<sup>th</sup> 2016 at 7pm.

**96.16 Councillors Present:** Mrs S Coleman – Madam Chairman, Mrs S Smith, K Golding, R Thornby and J Neale.  
**In Attendance:** N Fursdon the Parish Clerk.

**97.16 Apologies for Absence** – SDC Cllr D Godfrey in the far East  
KCC Cllr Mrs S Carey on Council business  
KCC Community Warden At Elham Parish Council meeting

**98.16 To declare any interests** – There was no interests declared.

### **99.16 Minutes of the Parish Council meeting held on Monday July 4<sup>th</sup> 2016**

The Minutes of the Parish Council meeting held on Monday July 4<sup>th</sup> 2016, had been circulated and published on the Parish Council website in draft form, were found to be correct and signed and dated by the Chairman.

#### • **99.16a Matters arising from the Minutes, that do not appear on the Agenda.**

- 1** Councillor Golding mentioned 83.16b the Harmers June Account. As part of the contract agreement, the grass cutting should be removed from the site, at each cutting. There should not be an additional charge of £220 for this. It was agreed that this part should not be paid.  
The Clerk to email asking them to explain.
- 2** Councillor Thornby mention 89.16 the culvert between the flood alleviation ditch and the farm yard.

**100.16 Open Public Session.** – As there were no public present this did not take place.

**101.16 SDC Councillor** – There was no report available.

**102.16 KCC Councillor Ms S Carey** – There was no report available.

**103.16 KCC Community Warden** - There was no report available. However Madam Chairman had seen the KCC Warden, and he was unable to attend, due to having to attend the Parish Council meeting at Elham. He said that at present there are no issues in the Newington Parish.

He is also going to look at the area of Crete Road West, where the junction is to Arpinge. Madam Chairman said a are of hedge has been removed, so now, when coming from the Folkestone direction, it looks like the road carries on straight and a car has already crashed into the field.

Councillor Golding remarked that it looks like a left hand bend sign is now needed.

**104.16 PCSO** – There was no report available.

### **105.16 King George V Playing Fields**

**105.16a Mole problem in the playing field.** – The mole problem has decreased, but it was decided to continue monitoring the matter.

### **106.16 Planning**

#### **106.16a SDC Planning Decisions**

- Y16/0362/SH – Channel Tunnel Terminal – Request for approval for the replacement of the existing ‘Flexi-Plus’ portacabin with a ‘Flexi-Plus’ terminal building and associated pet area, landscaping and street furniture. **This was permitted.**
- Y16/0382/SH – Peene Farmhouse, Peene – Erection of a wooden shed – **This was permitted.**
- Y16/0555/SH – Hungar Down – Demolition of existing detached garage and erection of a single storey front and side extension with living accommodation in the roof space and a first floor terrace. **This was refused.**
- Y16/0656/SH - Channel Tunnel Terminal – Request for approval for the replacement of the existing EVR building with a new building – **This was permitted.**
- Y16/0691/SH – 3 Beachbourough Cottages, Beachbourough – demolition of existing garage, erection of a single storey extension to the side, provision of dormer window to the loft, alterations to an existing window, Juliet balconies, and an area of decking to the rear garden - **This was permitted.**

**106.16b New Planning applications** – There were none.

### **107.16 Finance**

#### **107.16a Financial Statement to the end of August.**

The Clerk explained that amounts are confirmed to the end of June, transactions made in July are unconfirmed.

There no transactions in August. This was due to the fact that the Clerk is still not receiving any Bank statements.

**107.16b The Cheque list** – The Cheque list was agreed and actioned.

**107.16c The End of Year Accounts** – The Clerk went through the End of Year Accounts for 2015 / 2016, he said that all the figures do tally. He explained that Shepway District Council had paid the precept into the account a day early, on March 31<sup>st</sup>, therefore this figure is part of the 2015 / 2016 accounts.

The Councillors accepted the End of Year Accounts for 2015 /2016.

**107.16d Internal Audit.** – The Clerk asked the Councillors if they would like him to contact K Howard to do the internal audit. All Councillors agreed.

#### **108.16 Progress of Bank details change**

The Clerk said that he is still getting any Bank statements, Madam Chairman had managed to get him a print out, which enabled him to do the end of year accounts 2015 / 2016.

Madam chairman said she went to the Hythe branch of Nat West who were a lot more helpful than the Folkestone branch. She is in Hythe tomorrow, and will pay them another visit.

The Vice – Chairman said that a formal letter of complaint should be made.

#### **109.16 Highways and Footpaths (PROW)**

**109.16a Highways** – The Clerk said there were no reports on Highways.

The Vice – Chairman said that there was a pothole appearing in the village. The Clerk said he would report it.

**109.16b Footpaths (PROW)** - The Clerk said there were no reports on Footpaths (PROW).

Councillor Thornby said he had been trying for years to get a footpath re-aligned.

#### **110.16 Transparency Code Grant update.**

The Clerk said that as recorded in the July Minutes, the Parish Council had been successful in obtaining a grant of £618.45 from the Transparency Code Fund to buy computer equipment, a laptop, printer/scanner/photocopier and software. The Clerk suggested the Parish Council opening an account with Staples, then he could purchase the equipment as approved by the Parish Council at the meeting held on January 11<sup>th</sup> 2016 para14.16, then Staples would send an invoice.

The Parish Council decided against this, the Vice – Chairman asked for the list of equipment, and he will check the spec of the equipment and Madam Chairman said she would arrange for the purchase of.

#### **111.16 Management of road freight through Kent – Update**

The Clerk said that the second consultation is now ongoing. Councillor Nealle said he had attended the exhibition at Postling, where he was pestered afterwards by the protest group with one of their questionnaires. The Clerk said that he had put all the details on the Parish Council website, in the site pages.

There is a copy of the Consultation Document and the EAR (Environment Assessment Report).

#### **112.16 Otterpool Park briefing**

Madam Chairman and the Clerk attended the briefing. Other Parish Councils present were Elham, Swingfield and Hawkinge. Councillor Monk and two Shepway District Council officials, explained that the project is a long term project and depends if the Government offering the funding for a Garden Town. This has yet to be confirmed. The Clerk said that he had put all the details of the Otterpool Park expression of interest on the Parish Council website, in the site pages.

#### **113.16 Stream through Village – current state thereof**

Madam Chairman commented about the state of the stream that runs through the village, it's all overgrown. The Vice – Chairman said that it is actually now a river, and the EA inspect it weekly, as long as the water is flowing, it does not matter how overgrown it is.

The matter was further debated in depth. Eurotunnel cut the hedge along the river at this point, could they possibly cut the grass banks to the river. It was decided that the Clerk should email John Keefe, thanking him for what he has done for the Parish and asking if it would be possible to cut the river bank grass as well.

#### **114.16 Area to the right at entrance to village (as you enter via A20)**

The Clerk said that he had been unable to determine who owns the piece of ground, but looking at Google Earth, he would have thought Eurotunnel did.

#### **115.16 Village Working Party date**

The Parish Council debated having a Village Working Party to clean up around the Village.

It was decided that the date should be on Saturday October 29<sup>th</sup>.

The Clerk to contact Giles at Shepway to arrange the required equipment is available.

#### **116.16 Parish Council Notice Boards**

The Clerk said that there had been problems with the Parish Council notice boards, and he is still having problems with the main notice board by the telephone box. Madam Chairman husband (*who had arrived at approx. 8.30pm*) asked if he could speak. He was allowed. He mentioned that with the main notice board, you sometimes need to lift the frame at the same. The other notice boards, the locks are rusted up. He continued to say that you can get

replacement lock barrels, and offered to get them and install them. The Parish Council accepted Madam Chairman's husband's offer, and he was thanked for the kind offer.

#### **117.16 Tidying up the entrance to the King George V Playing Field**

Madam Chairman said that the area, just as you go into the King George V Playing Field, needs a good clear up, there is ground ivy that need clearing and trees that need pruning.

The Clerk said that this area is mentioned in the RoSPA Report for overhanging branches.

#### **118.16 RoSPA Report**

The Clerk explained the RoSPA Report, is the yearly safety check that is made by Playsafety Ltd. Everything is OK, except for a few minor points.

- 1 The overhanging trees at the entrance to the King George V Playing Field.
- 2 One of the No Dogs signs has protruding bolts at the back, that need cutting off and filing.
- 3 On the climbing frame and the seat, some areas of rust need treating and painting with a special paint.
- 4 The bearing where the swing chains attach to the framework need lubricating.

#### **119.16 Kent & Medway NHS and Social Care Partnership Trust (KMPT)**

The Clerk said that KMPT had offered to come to a meeting and to give a presentation on what they do.

The Parish Council decided not to accept this kind offer.

#### **120.16 Correspondence –** The Clerk said as usual most of the correspondence had been via email and had been forwarded straight to the Councillors. However there had been two by normal post.

- 1 Kent & Medway NHS – Connected magazine summer issue.
- 2 Fields in Trust Annual Report 2016.

The Clerk gave these items of correspondence to the Councillors to read and pass on.

#### **121.16 Items of general interest from Councillors, and items for the next Agenda.**

- 1 Councillor Nealle said the Rugby Club at Bargrove, have signed a new lease, no development for a while.
- 2 Councillor Thornby mentioned a sign post to Parsonage Farm on the Beachborough roundabout. He said that Pasonage Farm closed years ago.
- 3 Councillor Mrs Smith mentioned how good the War Memorial looks.
- 4 The Clerk said that Sellindge has had two AEDs (Defibrillators) installed. The company that installed them offers to come to groups and Parish Council to give a talk. The Vice – Chairman said the problem would be funding, the Clerk mentioned that the KCC Councillor and SDC Councillor could be approached for a grant. The cost is around £2,000 which includes First Aid training for six people. It was decided that Councillors should ask around any other Parish Council or groups, to see what their experiences are with them. The item will be put on the Agenda for the next meeting.

#### **122.16 Date of next meeting –** The date of the next meeting was confirmed as Monday November 14<sup>th</sup> at 7pm.

#### **123.16 Under the Public Bodies (Admission to meetings) Act 1960 s.1(2), the public and press will be excluded to enable the PC to discuss staffing matters.**

##### **123.16a adjourned from previous meeting – 94.16a To agree if payment to [REDACTED] towards petrol and maintenance of his lawn mower was a one off donation or to be a yearly donation.**

This matter had been debated at the previous meeting, and was agreed. However there was a problem that as the Parish Council, does not hold any 'petty cash' and [REDACTED] does not have a Bank Account. Councillor Mrs Smith had seen [REDACTED], and it was agreed that a cheque be made to [REDACTED] friend [REDACTED], all the Councillors agreed with this.

#### **124.16 Close of meeting –** Madam Chairman thanked everyone for attending and closed the meeting at 21.16 (9.16pm).